# New Directors Onboarding Process

**Welcome**
- New State Director (SD) receives welcome e-mail from ASBDC President/CEO and Board Chair within 2 weeks of start
- State Director (SD) - Review materials provided on the ASBDC website

**Mentors**
- SD - Request a mentor(s)
- Contact Chair of State Director Leadership Committee

**Assessment**
- Mentors conduct assessment and provide results and plan within 1st quarter
- Continue support as needed or requested

**In-person Roundtable**
- SD - Attend yearly in-person New State Director Roundtable
- Contact Chair of State Director Leadership Committee

**Accreditation**
- SD - Participate as an observer on an accreditation review within the first year
- Contact Chair of Accreditation Committee

**Attend Board Meeting**
- SD participate in monthly board meetings and in-person meetings at the Legislative meeting and Fall conference

**New Director Training**
- Participate in New State Director Training at the annual conference in the Fall - see agenda on ASBDC website

List of all committees and chairs can be found in the member section of the ASBDC website under Association Information [www.americassbdc.org](http://www.americassbdc.org)