



ASBDC Executive Board of Directors
Motions and Action Items from the Board Meeting
Marriott Crystal City
Crystal City, Virginia
June 11-12, 2013

I. Treasurer's Report

ACTION Items:

1. Tee Rowe to send a demand letter to Prodecx.
2. Tee to check on the Conn SBDC aging report of \$2,394 and report back to Georgianna.

II. President's Report / Legislative Update

ACTION Item: Tee will prepare a memo on messaging for the board liaisons with input from Christian and his legislative committee

III. Legislative Discussion

ACTION Items:

1. Tee to follow-up with Betsy on the State Department attend conference with import/export sessions being conducted on Tuesday.

IV. Old Business

ACTION Items:

Christian to consult with the legislative and marketing committee to prepare a point piece with specifics on the CR and sequestration issues.

Regarding the Reserve Fund: Number to come back to the Board with a reserve fund amount, with explanation and Reserve Fund strategy: Mike Young, Mark Petrilli, Tee Rowe, Allan Adams, Mary Peters. Due date needed by August 2013.

A survey sent to the membership that aligns with the 7 areas of the Board in order to establish priorities. This will help provide direction to the new Board members. Who to prepare _____ and what's the timing_____?

Tee will provide a copy of the RFP to the Board to get clarity on the meetings.