

**ASBDC**  
**Board of Directors Meeting**  
**Minutes**  
**Hilton Riverside, New Orleans**  
**June 7-8, 2010**

**Board Members Present:**

Chairman Jerry Cartwright, Vice Chair Mary Lynn Wilkerson, Secretary Al Salgado, Treasurer Mike Young, Georgianna Parkin, Allen Adams, Brett Rogers, Marc King, Mike Myhre, and President Tee Rowe.

**Absent:**

Jim King

**Guest:**

Doug Gurley, State Director-Mississippi

**Meeting called to order:**

The meeting was called to order by Chairman Jerry Cartwright at 8:00 (CST). Jerry welcomed guests and board members to the meeting and reviewed the two day agenda.

**Approval of Minutes:**

With no additions and two corrections, Brett Rogers made a motion to approve the minutes with a second by Marc King and passed by voice vote.

**Treasurer's Report:**

Mike Young reported expenses were normal recurring and referred to the financials received by Board members prior to the meeting.

**Legislative Update:**

Tee Rowe gave an update on the following legislative issues and items:

1. Appropriations for the National SBDC Program
2. Various Small Business Jobs Bills with international, health and broadband language favoring SBDC.
3. Conference update
4. Senate Small Business Committee update regarding calls to the membership by Ami Sanchez discussing small business health care, procurement, exporting, access to capital.
5. Financial Reform Bill currently on the Senate floor.
6. OSBDC and ASBDC discussion regarding disposition of FY'09 Supplemental Funds and survey results.

7. Discussion regarding the current oil spill and ASBDC's involvement regarding recovery centers to assist impacted small businesses.
8. Jerry thanked the ASBDC Operations Committee for furthering the SBDC Program Announcement.
9. Mike Myhre reported progress on the development of "ASBDC Member Common Metrics" and proposed a presentation to the membership meeting in September.
10. Jerry reported that the Board of Directors election nomination process is underway and appointed Georgianna Parkin as chair with Brett Rogers, Mike Young on the committee.
11. Tee discussed the Attorney's recommendations regarding by-law changes to enable changing dues structure.
12. Jerry announces the appointment of Tee Rowe, Mike Young and Gregg Panichello to the Investment Portfolio Committee.
13. Tee Rowe also discussed a potential co-sponsorship agreement with SBA to conduct a video contest for Export Success Stories. Board members expressed reservations on the amount of time available and the need for SBDC staff to perform the majority of the effort.

**Accreditation update:** Mike Young gave a brief report regarding the number of states undergoing reviews. Also reported that a committee will be determined to update and enhance the Accreditation Standards for 2012.

**New State/Assoc. Director Training Plan Report:** Carol Lopucki presented the training objective and format for the New State/Assoc. Directors to be offered at the ASBDC Annual Conference. Carol provided handouts for board members during the call.

**Guest Speaker: Mr. Darryl Willis, BP Corporate Representative**

Mr. Willis discussed the current status of the gulf oil spill and the procedural steps regarding small business claims. Jerry Cartwright pointed out that the effects on small business will be a long term one and that BP should consider contracting with the ASBDC to assist with recovery efforts deploying a five-year horizon. Also, recommended that each Gulf Coast state develop a five-year plan and cost to mitigate damages to small businesses along the Gulf Coast. Mr. Darryl Willis provided direction and instructions for the development of a proposal using the ASBDC as the fiscal agent.

**Annual Conference:** The Board briefly discussed the arrangement for the Annual conference in San Antonio, TX. The board expressed a desire to change the format and shift Friday night from a formal banquet format to a more informal buffet/reception format.

**Action item:** Each Gulf Coast state should provide a five-year oil spill small business recovery plan and budget to Tee Rowe for compilation and subsequent proposal to BP.

**Motion to Adjourn** at 5:30 was made by Brett Rogers, seconded by Allen Adams and passed by voice vote.

**Tuesday June 8, 2010**  
**ASBDC Board of Directors meeting**  
**Minutes**  
**Hilton Riverside, New Orleans**

**Meeting called to order:** Chairman Jerry Cartwright called the meeting to order at 8:30 (CST) and reviewed the day's agenda for changes or additions. There were none.

**Review and update of Action Matrix:** The ASBDC Action Plan Matrix was update by board members and recommendation made to present to the membership meeting in September.

**SBA Update:** Antonio Doss provided an update on the following items:

- Project Officers review guide
- Portability Grants
- DETA funds
- Goals Working group
- 2011 SBDC Program Announcement
- Supplemental funds
- Goals and Definitions Working Group.

Antonio reported that the Project Officers Review Guide is now on track and ASBDC concerns were considered and adjusted. Antonio also mentioned that OSBDC will attempt to re-classify DETA funds to be legislated as SBDC core funding. On the issue of Supplemental funds and the distribution thereof, Antonio will seek a funding mechanism to distribute using the SBDC population formula.

**Report by Lauren Ciaccio-Research Analyst for the U.S. Senate Committee on Small Business and Entrepreneurship.** Lauren gave a brief report regarding the Committee activity regarding the gulf oil spill and how BP was responding to the needs of small businesses. Also provided an insight as to the claims process and how the Committee is collaborating with recovery efforts.

**Old Business:** None

**New Business:** None

**Action item:** Jerry and Tee are to follow up with Antonio to assure that the supplemental funding is appropriately distributed and offer assistance processing the request for funds.

An e-mail will be sent to all members explaining the process for distribution and the cash match requirements.

**Motion to Adjourn:** With no further business, a motion to adjourn was made by Marc King, seconded by Mike Mhyre and passed with a voice vote at 12:00 (CST).

**Next Meeting:** Conference call Monday July 12, 2010 at 11:00 AM (EST)  
Call in number: 1-866-272-0544 Code: 516-164-1893